



GOVERNMENT OF KERALA

Abstract

GAD- Novel Corona Virus disease (Covid-19)containment activities- - Functioning of War Room- Extended – Duty chart for Night shifts - Orders issued

GENERAL ADMINISTRATION (SECRET SECTION) DEPARTMENT

G.O.(Rt.)No.1555/2020/GAD

Dated, Thiruvananthapuram, 19.05.2020.

Read: G.O (Rt) No. 1543/2020/GAD dated 17.05.2020.

ORDER

As per Government Order read above orders were issued extending the functioning of Covid-19 War room till 31.05.2020. In continuation, the staff deployment arrangements for imparting secretarial assistance to the Covid-19 War room during night shifts [2000 Hrs to 0700 Hrs] from 21.05.2020 to 31.05.2020 is appended.

2. Male officers from among the posts of Section Officer, Assistants and Computer Assistants from the sections detailed shall be deputed to attend the night shifts. The Additional Secretaries/ Joint Secretaries in charge of the sections shall ensure the minimum attendance [4 persons] in the shift, in consultation with War room supervisory officers for the particular day. The Officers posted for the night shift shall not be detailed for normal office duties on the day of the duty and the following day.

(By Order of Governor)

K.R JYOTHILAL
PRINCIPAL SECRETARY

To

The officers concerned
All Addl. Chief Secretaries/Principal Secretaries/Secretaries
State Police Chief
Private Secretary to Chief Minister and all Ministers
Special Secretary to Chief Secretary
Information Officer, Web and New media
Office copy/ Spare/ Stock File

Forwarded / by order

SECTION OFFICER

ANNEXURE

COVID-19 CONTAINMENT ACTIVITIES IN GOVERNMENT SECRETARIAT

Day duty pattern for different sections in Night Shifts

Date	Sections	Supervisory Officer
21.05.2020	P&ARD AVC 1 & AR 1	<p>1.Smt. Bindu C Varghese, Deputy Secretary, General Administration Department – 80753 43542 (May 21, 25 & 29)</p> <p>2.Shri A.P Rajeevan, Under Secretary & Addl. State Protocol Officer, GA (Political) Department – 94460 83261 (May 22, 26 & 30)</p> <p>3.Shri Manikantan R, Under Secretary, General Administration (AIS) Department – 94463 34628 (May 23, 27 & 31)</p> <p>4.Shri Manoj Kumar P C, Under Secretary, General Administration (Co-ordination) Department – 94472 23350 (May 24 & 28)</p>
22.05.2020	Labour & Skills A & B	
23.05.2020	P&ARD AVC 2 & AR 2	
24.05.2020	Labour & Skills C & D	
25.05.2020	P&ARD AVC 3 & AR 3	
26.05.2020	Water Resources A & B	
27.05.2020	P&ARD AVC 4 & AR 4	
28.05.2020	Higher Education A & B	
29.05.2020	Water Resources MI & MP	
30.05.2020	Higher Education C & D	
31.05.2020	Cultural Affairs A & B	